

Melissa Flamson
2765 Larkspur Lane, Sacramento, CA 95864
Phone (916) 621-3027 Fax (801) 262-2618
mel@with-permission.com

OBJECTIVE To provide outstanding permission securing and research services to publishers in all media

EDUCATION University of Missouri-Columbia May 1999
• Bachelor of Arts in English, with an emphasis in Poetry
• Graduated Summa cum Laude

EXPERIENCE Owner, With Permission August 2013 - present
Partner/Owner, FreelancePermissions.com January 2000 - July 2013
• Manage a global team of permissions specialists
• Research contact information of copyright holders
• Obtain permission to reprint copyrighted text and images
• Research images and literature
• Negotiate fees and contract terms with copyright holders
• Provide status updates and detailed records for clients' files
• Create and maintain project databases for clients
• Compose credits manuscripts

Custom Publishing Supervisor/Coordinator July 1997 - July 1999
University Bookstore, University of Missouri - Columbia
• Supervised office staff and trained new employees
• Researched contact information of copyright holders
• Obtained permission to reprint copyrighted text and images
• Negotiated fees with copyright holders
• Worked closely with professors throughout process
• Created and managed project database

Intern, *The Missouri Review* August 1998 - July 1999
• Reviewed submissions and corresponded with writers
• Proofread journal manuscripts
• Researched cover art
• Ordered review copies of new literature

SKILLS **Specialized Knowledge**
• Extensive knowledge of copyright law and contracts
• Excellent research and internet sleuthing skills
• Software/programs utilized include Microsoft Office, Google Drive, Dropbox, Basecamp, various client databases

References available upon request